

**RULES, POLICIES AND PROCEDURES OF  
MINOCQUA POLICE DEPARTMENT RIDE-ALONG PROGRAM**

**OVERVIEW:**

The Minocqua Police Department has a Ride-Along Program (hereinafter referred to as the "Program") that gives civilians the opportunity to observe law enforcement patrol activities. The goal is to help riders understand the problems and concerns of law enforcement, while establishing lines of communication between law enforcement officers and the community.

**APPLICATION:**

An interested candidate must apply to participate in the Program using the "Ride-Along Request" form. The Chief and/or his designee will consider the request for approval. Assignments are made on a first-come, first-served basis.

**RELEASE AND WAIVER OF LIABILITY:**

A candidate must complete and sign a Release and Waiver of Liability form provided by the Police Department. The Release and Waiver of Liability form must include the candidate's full name, address and date of birth. The candidate must sign the Release and Waiver of Liability form. Candidates under 18 years of age will not be allowed to participate in the Program.

**APPROVAL:**

Upon receipt of the "Ride-Along Request" form and the completed and signed Release and Waiver of Liability form, the request will be considered for approval. The Chief of Police or his/her designee will notify a candidate whether his/her request has been approved or disapproved. Early application is suggested since the Police Department prefers to schedule the ride-along at least one week in advance. Ride-along requests are considered on a case-by-case basis and are approved or disapproved in the sole discretion of the Police Department and the Town of Minocqua. Submission of a ride-along request does not guarantee that it will be approved.

**PARTICIPATION:**

Participants will be under the direction of a police officer. Participants will not be allowed to become involved in the police officer's activities unless specifically directed to do so by the officer. If the police officer or the participant decides that a dangerous situation exists which would compromise the participant's safety, the ride-along will terminate and the participant will be dropped off at a place of safety. Arrangements will be made for the participant's transportation back to the Police Department if the ride-along is terminated.

I/we certify that I/we have read, understand and will comply with the foregoing Rules, Policies and Procedures of the Minocqua Police Department Ride-Along Program.

**IN WITNESS WHEREOF**, I/we have signed this document on \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
Month Date Year

\_\_\_\_\_  
Signature of Minocqua Police Department  
Ride-Along Program Participant

\_\_\_\_\_  
Signature of Witness



# RIDE-ALONG REQUEST FORM

## MINOCQUA POLICE DEPARTMENT

---

---

\_\_\_\_\_  
Signature of Ride-Along

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Cell Phone/Alternate Phone #

\_\_\_\_\_  
City                                  State                                  Zip

\_\_\_\_\_  
Date of Birth

Driver's License \_\_\_\_\_

Other Photo ID \_\_\_\_\_

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Ride-Along Officer Assigned (Print Name)

<p><b>Date Requesting to Ride</b> _____</p> <p><b>Time</b> _____</p>
--

\_\_\_\_\_  
Signature of Chief or Designee

\_\_\_\_\_  
Date

**\*NOTE:** Ride-alongs are required to be appropriately dressed. Males should wear a collared shirt and slacks. Females should wear a blouse and slacks. **T-shirts, blue jeans, ripped clothing, and dirty clothing are not appropriate attire.**

**Return Original to Administrative Secretary**  
**Copy to Shift Supervisor**